

Department of History
Standards for Tenured Faculty Review, April 2007
Revision approved by the History faculty, May 4, 2012
Approved by CLAS July 2, 2012

Throughout their careers, members of the Department are expected to teach, advise, and mentor undergraduate and graduate students, to produce and disseminate scholarly work, and to contribute service to the Department, the College, the University and the profession. The present document outlines Departmental standards and expectations in each of these areas, as these are to be applied to tenured faculty members during deliberations on annual reviews of tenured faculty and five-year post-tenure reviews.

A. Teaching. The Department, in consultation with the College and in keeping with the Collegiate Standards for Tenured Faculty Review, arranges its course offerings each semester in recognition of the need to staff courses that fulfill the College's GERs, the needs of history majors, and the vitality of fields within the discipline, including upper level courses for undergraduate and graduate students in our department areas of focus. All faculty members contribute to this effort.

1. We expect faculty members to update existing courses by maintaining active familiarity with current scholarship and methodologies in their fields.
2. We expect faculty members to develop new courses where this is warranted by developments in their fields and by the changing needs of the Department, the College, and their program areas.
3. We expect faculty members to teach classes which are appropriately sized, consistent with the nature of the subjects offered and the available classroom and teaching facilities, and consistent with the needs of the Department and the College.
4. We expect faculty members to obtain student evaluations of classroom teaching in every organized course (in accord with the CLAS policy on student evaluation of teaching http://www.clas.uiowa.edu/faculty/teaching/student_evaluation.shtml), and these evaluations are expected to demonstrate effective classroom teaching.
5. We expect faculty members to advise undergraduate majors as assigned by the Department. Faculty members are also expected to serve as advisors for graduate students working in their areas of scholarly expertise.

B. Scholarly Work. The Department, in keeping with the Collegiate Standards for Tenured Faculty Review, expects that faculty members maintain a record of scholarship which demonstrates continued development and growth and increasing visibility.

1. We expect faculty members to have a sustained record of research and publications. Progress on on-going scholarly work can normally be demonstrated via invited, refereed, juried and/or commissioned books and articles, as well as through trips to archives, language or appropriate technical training, grants for

research or writing, chapter drafts, and other evidence appropriate to the discipline.

2. We expect faculty members to apply for internal (Collegiate or University) and appropriate external sources of competitive funding. Appropriate external sources may include, for example, foundations such as Guggenheim, Mellon, American Council of Learned Societies, Social Science Research Council; Institutes and Centers for Advanced Study and other residential institutes geared to those working in specific fields; and government agencies like the National Endowment for the Humanities or the Fulbright Commission.

C. Service. The Department, in keeping with the Collegiate Standards for Tenured Faculty Review, expects that faculty members will demonstrate leadership and service to the department, the institution, and the profession consistent with each tenured faculty rank.

1. We expect faculty members to participate in the administration of academic programs by serving on university, collegiate and departmental committees and performing consultative and governing functions on campus. We enjoin them to demonstrate wisdom and judiciousness in this service.
2. We expect faculty members to participate in their profession. Such service might include conference planning, editing journals, book reviews, engagement in the work of learned societies, fellowship review committees, and book prize committees.
3. We expect faculty members to serve as reviewers for journals, presses, and foundations within the academic community, and for promotion or departmental reviews outside the University.
4. We recognize faculty who perform public service in their capacities as historians, academics, and members of the University community.