

**Department of Health & Human Physiology
Departmental Standards for Tenured Faculty**

As approved by CLAS and transmitted to the Provost's Office for University approval, January 18, 2012

The three-fold mission of the Department of Health and Human Physiology (HHP) is to: (1) provide high-quality and internationally recognized undergraduate and graduate educational programs; (2) conduct and publish the results of high-quality scholarship in the areas of faculty expertise; and (3) provide exemplary service for other academic units within the University, the local community, the people of the state of Iowa, to appropriate private and governmental agencies, and to our professional colleagues and societies. The present document outlines departmental standards and expectations in each of these areas that are applied in annual review of tenured faculty and in five-year peer review of tenured faculty.

A. Teaching

- Faculty members are expected to teach undergraduate and graduate courses.
- Faculty members are expected mentor departmental undergraduate and graduate students. Indicators that a faculty member has met the standards for mentoring may include activities such as directing honors research projects or seminars, independent study projects, graduate seminars, comprehensive exams, MA, MS and PhD theses, and serving on MA, MS and Ph.D. thesis committees.
- Faculty members are expected to regularly update course syllabi to reflect the current state of knowledge in the subject area and the changing needs of the Department, the College, and the University.
- Faculty members are expected to regularly update existing courses, develop new courses, and teach appropriately sized classes.
- Faculty members are expected to obtain student evaluations of classroom teaching in every organized course (in accord with the CLAS policy on student evaluation of teaching http://www.clas.uiowa.edu/faculty/teaching/student_evaluation.shtml), and these evaluations are expected to demonstrate effective classroom teaching.
- In five-year peer reviews and in reviews for promotion, faculty members are expected to obtain positive peer evaluations of teaching.
- Faculty members are expected to advise undergraduate majors as assigned and to advise graduate students within their area of specialization.
- Faculty members are expected to review the instructional offerings within their area of specialization on an annual basis, to make changes when appropriate, and to be flexible in adjusting their teaching assignments and schedule for the overall benefit of the Department.

B. Scholarly and Creative Work.

The CLAS Standards for Tenured Faculty Review (http://www.clas.uiowa.edu/faculty/review/tenured_fac_rvw.shtml) state the expectation that “tenured faculty members’ records of scholarly and creative work show continued development and growth and increasing visibility.”

Publication Record

Faculty must maintain and grow a publication record in peer-reviewed journals that demonstrates productive scholarship and visibility in ways consistent with the faculty member’s area of specialization.

Presentations of Scholarship

Faculty must demonstrate a sustained effort to disseminate their scholarship in their professional communities. Examples include but are not limited to the following:

- Participation in and/or organization of national and international conferences, symposia, or workshops.
- Invited presentations of scholarly work at other universities or meetings of relevant professional societies.

Funding Support:

Faculty members are expected to apply for internal and external funding appropriate to the discipline through extra-departmental competitive award processes.

C. Service

Tenured faculty members are expected to participate in service-related work for the Department, the College and University, and for their profession. Tenured faculty members are expected to increase their leadership roles and service to the department, the institution and the profession consistent with rank and seniority. Service is considered an important component of the faculty member’s record. Indicators that a faculty member has met the standards for service include, but are not limited to the following:

Departmental Service

- Service on/chairing ad hoc departmental committees (e.g., graduate/undergraduate scholarships, graduate/undergraduate admissions, faculty searches)
- Undergraduate and graduate recruitment (meeting prospective students and their families during campus visits)
- Director of undergraduate program or graduate program

Collegiate and University Service

- Service on collegiate and/or university committees, councils, task forces
- Faculty Assembly Representative
- Faculty Senator

Service to the Profession

- Editor, associate editor, editorial board member, and/or reviewer for scholarly publications
Officer in professional organization
- Service on grant review panels
- Service on regional, national, and/or international professional association committees
- Service on external review committees (promotion, department reviews)
- Service to community and state