

Department of Classics
Standards for Tenured Faculty Review

Approved by CLAS, January 2012

Under the CLAS Standards for Tenured Faculty Review (available here: http://www.clas.uiowa.edu/faculty/review/tenured_fac_rvw.shtml#st), a faculty member is expected, throughout his or her career, to continue to teach, advise, and mentor students at the undergraduate and graduate levels; to produce and disseminate scholarly or creative work; and to contribute service to the department, the College, the University, and the profession.

The following standards are to be used in annual reviews of tenured faculty and in five-year post-tenure peer reviews in the Department of Classics. The Department does not expect that individual faculty members will meet every standard in every year. We recognize that teaching, scholarship, and service are on-going activities that naturally fluctuate over the years. Nevertheless, we expect that substantial contributions in all three areas will be evident over the five years between post-tenure peer reviews.

Teaching

Convincing evidence that the candidate is an effective, high-quality teacher of undergraduate and graduate students. Evidence includes:

1. ACE Forms or Summary of Non-ACE-Form Teaching Evaluations: faculty are required to have their students fill out course-evaluation forms in their classes every organized course classes. When ACE Forms are used in smaller classes (under 100 students), scores should be on average at least 4.0; in large-lecture classes (100+ students) at least 3.5. This is a minimum expectation for Classics teaching.
2. A mixture of kinds of classes: faculty are expected regularly to teach undergraduate Latin and Greek classes, small topics classes (25+ students) and large-lecture classes in English, and graduate classes.
3. Mentoring of undergraduate and graduate students: The Director of Graduate Studies advises all graduate students up to the point of the dissertation, when all advising is done by the Dissertation Director. All faculty advise some undergraduates about which courses to take. All faculty are expected to be regularly involved in mentoring students. In a five-year period, faculty are also expected to have engaged in at least three of the following areas of mentorship:
 - a. Advisor for Honors theses
 - b. Lowden and Departmental exams
 - c. Setting and grading Graduate Student Comprehensives
 - d. Dissertation advising
 - e. Membership on dissertation committees
4. Teaching Awards: teaching awards (both collegiate and professional) are an appropriate means of assessing teaching, although they are not required by the Department.
5. All faculty are expected to contribute to curriculum development in the Department and to regularly update courses in ways that reflect current scholarship and/or methodology in their areas.

Scholarship

Convincing evidence of scholarly work that shows continued development and growth and increasing visibility in the various disciplines of Classics nationally and, where appropriate, internationally. Evidence

includes:

1. Public presentation of scholarship at national and international conferences and meetings, both invited and refereed. Faculty are also encouraged to organize panels at conferences and conferences themselves.

Invited lectures provide further evidence of the value of a faculty member's scholarship. In general, faculty are expected to at least one paper per year, either off-campus or at a nationally- or internationally-attended conference on campus.

2. Publications:

- a. Classics is a book discipline. Promotion to Full Professor requires publication of a scholarly research text. Nevertheless, the Department realizes that the writing and publication of a serious, important work may take several years. Therefore, individual chapters of 20-30 pages may, in the year they are written, count as one written, unpublished article as far as the year's activity is concerned.
- b. Articles are the usual evidence of scholarly activity in Classics. At a minimum, faculty are expected to publish a paper in a refereed journal or conference proceedings at least every two years.
- c. Book reviews are another possible venue for publication of which a faculty member may wish to take advantage, although publishing reviews is not a Departmental requirement.
- d. Publication in digital form is encouraged. To receive full credit as an equivalent of an article or a book, a blind review process similar to that employed by scholarly journals and presses is expected. The department will work with the APA/AIA/AAAR/ASOR to arrange for this process if it is not otherwise available.

3. Recognition of a faculty's work, such as a reprint of an article, a "Best Paper" award at a conference or from a journal, and published reviews of the faculty member's scholarship also provide evidence of the quality of a faculty member's research, although such recognition is not a Departmental requirement.

4. Internal and external grant applications are also an indication of scholarly activity. The CLAS Standards for Tenured Faculty Review (available here:

http://www.clas.uiowa.edu/faculty/review/tenured_fac_rvw.shtml#st) state the expectation that "faculty will apply for internal and external funding appropriate to the discipline through extra-departmental, competitive awards processes."

Service

Increasing leadership roles in departmental, collegiate, university, and/or professional service.

1. Faculty are expected to participate in the Department's administrative tasks, especially serving on hiring committees, assessing applicants to the graduate program, assisting in the preparation of Graduate Comprehensive Exam questions, supporting the Department's Colloquium Series by helping to host the visitors, and/or assisting with the Undergraduate Coffee Hours and *Syllecta Classics*.

2. Faculty are expected to serve on University, Collegiate, and/or Departmental committees.

3. Faculty are expected to be involved in the administration of professional organizations; to serve as reviewers for journals, presses, and foundations; and/or to be involved with reviews at other universities.