

## ARTICLE VII

## THE UNDERGRADUATE EDUCATIONAL POLICY AND CURRICULUM COMMITTEE

**Section VII.1. Membership.**

The Undergraduate Educational Policy and Curriculum Committee shall be composed of the Dean or an associate dean designated by the Dean and of ten members elected from and by the Faculty.

Two faculty members shall represent the Natural and Mathematical Sciences, two members shall represent the Humanities, one member shall represent the Social Sciences, and one member shall represent the Arts. Three faculty members shall be elected by the faculty At Large, from any Electoral Voting Group, but there may be no more than four faculty members from any one Electoral Voting Group. No more than one instructional-track faculty member shall represent each Electoral Voting Group. One undergraduate student representative shall be chosen by the Associate Dean for Undergraduate Programs and Curriculum.

The student representative shall be appointed from among students in good standing in the College of Liberal Arts and Sciences by the Dean or an associate dean designated by the Dean, on the basis of nominations from one or more appropriate student groups and organizations and with the guidance of the Undergraduate Educational Policy and Curriculum Committee. The student representative has the same rights and privileges as the elected faculty members, including the right to vote. The term of the student member shall be one year.

The Dean or associate dean designated by the Dean votes only in the case of a tie. Any member of the committee may place an item on the agenda.

**Section VII.2. Duties.**

The Undergraduate Educational Policy and Curriculum Committee advises and assists the Dean and associate deans in formulating policies and procedures relating to the College's educational mission, curriculum, and teaching. The duties of the committee shall be as follows:

- a. To advise the deans and to make recommendations as appropriate to the deans, to the Faculty Assembly, to other collegiate committees, and to College or University offices on issues relating to the educational policies of the College, including but not limited to policies on majors, minors, and certificates; matters relating to instruction; collegiate registration issues; credit by examination; advising; requirements for good standing; degree requirements; and other educational policy issues.
- b. To advise the deans and departments and to make recommendations as appropriate to the deans, to the Faculty Assembly, or to other committees on issues relating to the undergraduate curriculum, including but not limited to the creation or dissolution of degree programs and of major, minor and certificate programs and other significant aspects of the curriculum.
- c. To oversee the General Education Program of the College and to appoint members of the General Education Curriculum Committee (with the advice of the Dean); to work with the General Education Curriculum Committee on the review of and recommendations for new courses within the General Education Program; to make recommendations concerning changes to General

Education Program policies and requirements; and, in conjunction with the deans and the General Education Curriculum Committee, to formulate or make recommendations as appropriate to the deans, the Faculty Assembly, departments, or to other offices on changes to the General Education Program.

- d. To advise the deans and departments and to make recommendations as appropriate to the deans, departments, and Faculty Assembly regarding selective admissions policies and to review those policies within departments and programs according to CLAS guidelines.
- e. To advise the deans and to make recommendations as appropriate to the deans, the Office of Admissions, and other University offices regarding admissions standards to the College and admissions practices, including those for special categories of students.
- f. To oversee the creation and maintenance of policy for all non-departmental College courses, Liberal Arts and Sciences courses in Continuing Education, and all other such academic programs.
- g. To monitor the implementation of the undergraduate educational policies of the College, including in special circumstances the evaluation of specific courses and programs.
- h. To consider and make recommendations concerning the educational policies of the College with respect to the needs and the requirements of other colleges and the University as a whole.
- i. To encourage activities that enhance the effectiveness of teaching and its evaluation, including course development, faculty performance, experimental programs, training for teaching assistants, and testing programs for placement of students.
- j. To act *ad interim* in the name of the Faculty in emergency situations on matters of curricula and instruction.